

Farmington Libraries since 1901
Library Board Minutes
June 16, 2021

Attendees: Jorie Andrews, Chris Lindquist, Lisa Warner, Alex Thomas, Caroline Ford, Maureen Bittner, JoAnn Cephas, Matt Sweeney, Andy Baron

Quorum: A quorum was determined. The Board moved into executive session. The Board meeting was called to order at 8:00 pm.

Approval of Minutes:

The minutes of May 19, 2021 were reviewed and approved. Maureen moved and Andy seconded the motion to approve the minutes.

Chair's Report:

Jorie thanked Lori Yu and Jadwiga Gocłowski for their years of service on the Library Board. Jorie hopes to announce new Trustees prior to our next meeting. She and Chris will be working on an agenda for Fall and hope to create a Strategic Planning committee.

Director's Report:

Chris reported that he and Greg have interviewed the top two contractor candidates for the roof proposal and will be making a decision soon.

Chris, Jorie, Caroline and Alex have been working with the consultants that will be conducting the diversity and inclusion program to discuss how to engage the Board in the training.

Shana has been working on the website redesign and meeting weekly with the website developer. The Summer reading program has kicked off. The staff will be trained on Microsoft teams. Chris has hired Molly Gerace, a recent FHS graduate, as a greeter as the Library re-opens to full hours.

Caroline reported that the new staff is currently being trained at the Barney. Caroline also informed the Board of a \$18,000 grant that the Library received as part of the federal American Rescue program that allowed them to purchase 6 laptops that can be checked out.

Monthly Usage Statistics:

Please refer to Board packet.

Budget:

Please refer to Board packet.

Special Committees:

Personnel Committee – No report.

Capital Planning Committee – No report.

Technology Committee – No report.

Farmington Room - Andy reported that we are an official member of the CT Digital Archives. The Farmington Room will be open and staffed once a week.

Art Committee – No report.

Old Business: None

New Business:

- There was discussion of a Naming Wall and a recommendation that the Board consider developing a naming policy.
- Lisa provided an update on the recent work of the Friends: outdoor book sale in May, a very successful Membership drive, their first in-person meeting, and the reopening of the Book Nook scheduled for July 1.

Public comment: None

Adjournment: The meeting adjourned at 9:13 p.m.

Next meeting: September 15, 2021 at 7:00 p.m.

Respectfully Submitted by Lisa Warner, Secretary